

Ref. No.: TIT/Dir./ICC/2025/ 02

Date: 19.08.2025

## Office Order (Revised)

The following Internal Complaints Committee (ICC) as per UGC & AICTE guidelines (Prevention, Prohibition and Redressal of Sexual Harassment of woman employees and students in HEIs) regulation, 2015 for the Academic Session 2025-26, is constituted at institute level to redress the complaint of students and staff related to sexual harassment and similar confidential cases. The committee is responsible for resolving all the reported issues within 03 working days.

## Internal Complaints Committee

S.No.	Name of Committee Member	Profession (Chairperson/ Member/ Student)	Associated with	Mobile No.	E-mail Address	Designation	Gender (Male/ Female)
1	Dr. Ranjana Singh Tomar	Presiding Officer (Chairperson)	Professor & HOD (Chemistry)	9165010818	ras.akk2010@gmail.com	Presiding Officer (Chairperson)	Female
2	Dr. Kashfina Kapadia Memon	Member	Professor & HOD (Civil)	7974418242	kashfina@gmail.com	Professor & HOD (Civil)	Female
3	Dr. Vivek Sharma	Member	Professor & HOD (CSE)	9630725584	sharvivek1968@gmail.com	Professor & HOD (CSE)	Male
4	Dr. Raghvendra Khedle	Member	Professor & HOD (ME)	7828218870	draghvendra056@gmail.com	Professor & HOD (ME)	Male
5	Mr. Mahendra Malviya	Member	NGO	9685370104	er.malviyamahendra@gmail.com	NGO Member	Male
6	Mr. Mahesh Ahirwar	Member	I/C Scholarship	7694004926	maheshahirwar.2008@rediffmail.com	I/C Scholarship	Male
7	Mrs. Sonal Chipde	Member	Office Staff	9926649290	Sonalchipde@rediffmail.com	Non-Teaching Staff	Female
8	Ms. Sushma Choudhary	Member	Office Staff	9753862299	sujataraidas622@gmail.com	Non-Teaching Staff	Female
9	Tanu Dhondwe (0111CE221063)	Student Member	Student Member	9039998040	tdhodhare@gmail.com	Girl Student	Female
10	Megha Kumari (0111EC221033)	Student Member	Student Member	6207938452	megharajku123456789@gmail.com	Girl Student	Female
11	Riya Kumari (0111IT231105)	Student Member	Student Member	9534164721	riyasingh4721@gmail.com	Girl Student	Female

The above faculty members are required to submit report of all the cases noted to the undersigned after 03 working days of issues reported.

**Nodal officer: Ms. Aditi B. Saxena (ACP, Govindpura) Mob. No. 9893032497**

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Copy to:

1. All the concerned faculty/staff members: for information.
2. P A to Hon'ble Chairperson: for kind information please.
3. Director (Admin): for kind information and necessary action please. II HODs/Vice Principal: for information and necessary action.
4. All Notice Boards: for information to the students.
5. Registrar office: for information.
6. Website of the Institute.

  
**(Director)**  
**Director**  
**Technocrats Institute of Technology**  
**Bhopal**